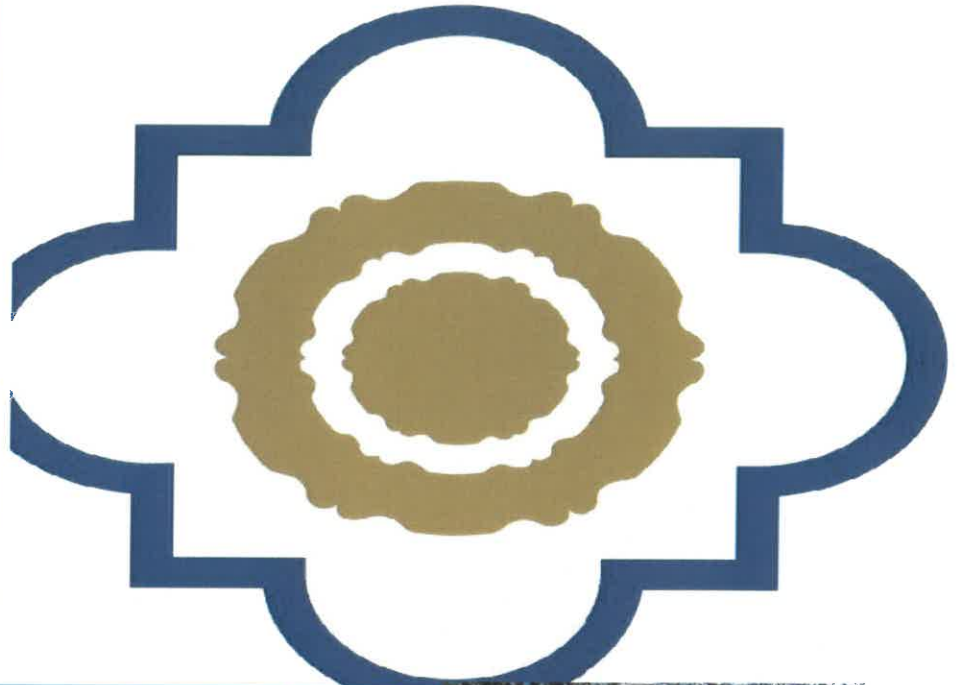


2016-General Plan Annual Progress Report

April 2017



**City of Lincoln
Community Development Department**



2016-GENERAL PLAN ANNUAL PROGRESS REPORT

Purpose and Content

Section 65400(b) of the State of California Government Code requires planning agencies to provide an annual report to their legislative body, the Governor's Office of Planning and Research (OPR), and the State Department of Housing and Community Development (HCD) on the status of the General Plan and progress in its implementation. The four basic purposes of the annual report are as follows:

- To provide information to assess progress on implementation of the general plan in accordance with the stated goals, policies and implementation measures.
- Provide information to identify necessary course adjustments or modifications to the general plan as a means to improve implementation.
- To provide a clear correlation between land use decisions made during the reporting period, and the goals, policies and implementation measures in the general plan.
- To provide information regarding local agency progress in meeting its share of regional housing needs and local efforts to remove governmental constraints to the development of housing.

Introduction

The General Plan Annual Progress Report summarizes the City of Lincoln's progress towards implementing the goals, policies, and programs of General Plan 2050. It covers the period from January 1, 2016, through December 31, 2016.

The report also reviews the activities of the Community Development Department including the Planning, Housing, Safety elements and Capital Improvement Program.

This report is prepared in compliance with California Government Code Section 65400(b), which mandates that all cities and counties submit to the State Office of Planning and Research an Annual Report on the status and implementation of the General Plan.

Lincoln Background

The City of Lincoln is located in Placer County on the eastern edge of the Sacramento Valley floor at the base of the Sierra Nevada foothills. The City of Lincoln covered approximately 19.3 square miles in 2008. Lincoln's current population is 47,187 and its growth is guided by an award-winning 50-year General Plan.

Primary access to the City is via State Route 65 (SR 65) which connects to Lincoln Boulevard. Lincoln Boulevard also connects to State Route Highway 193 in Downtown Lincoln, which provides access to the county seat in Auburn via Newcastle and I-80. The City is generally bounded by Wise Road to the north, Sierra College Boulevard to the east, Athens Avenue to the south, and Airport Road to the west.

Lincoln is a growing and balanced community with a 150-year heritage. Located in beautiful Placer County, the quality of life in Lincoln is unmatched and the business community is supported and celebrated. Drawn to the authentic, historic Downtown and its dining, shopping, arts and cultural opportunities, residents and visitors enjoy an engaging small town atmosphere.

Budget

The budget serves as the City's primary financial document to guide the City Council and staff through the coming fiscal year. It outlines the major priorities and projects that the City will undertake. It reflects staff time for city programs and services, contracts for maintenance and major construction projects, as well as needed materials and supplies. The City's operational expenses were budgeted at \$47,750,586 for Fiscal Year 2016/17; this included a general fund budget of \$13,405,137 million.

Citywide Capital Budget

Citywide capital expenditures were budgeted at \$26,040,452 for Fiscal Year 2015/2016 and \$26,971,111 for Fiscal Year 2016/17. Major expenditures in the 2016 calendar year include the following CIP projects:

Regional Housing Needs

The Sacramento Area Council of Governments issued its Final Regional Housing Needs Plan in 2012 in which the City was allocated its "fair share" of the region's projected housing needs by household income group over the planning period from January 1, 2013 through December 31, 2021, an 8-year planning period. The accompanying Appendix included in this report provides an assessment of the City's progress toward meeting its allocation through December 31, 2016.

Acceptance Date

The 2016 General Plan Annual Progress Report was reviewed by the Planning Commission on March 15, 2017 and accepted by the City Council on April 11, 2017.



Department Updates – 2016

Community Development Department

The City of Lincoln 2008 General Plan update replaced the 1988 General Plan. The City subsequently adopted the Housing Element in 2013 (which conforms to the current General Plan). The 2008 General Plan guides the orderly development of the City with a planning horizon to 2050, representing a buildout population of 132,000 residents.

Growth and Construction – Residential

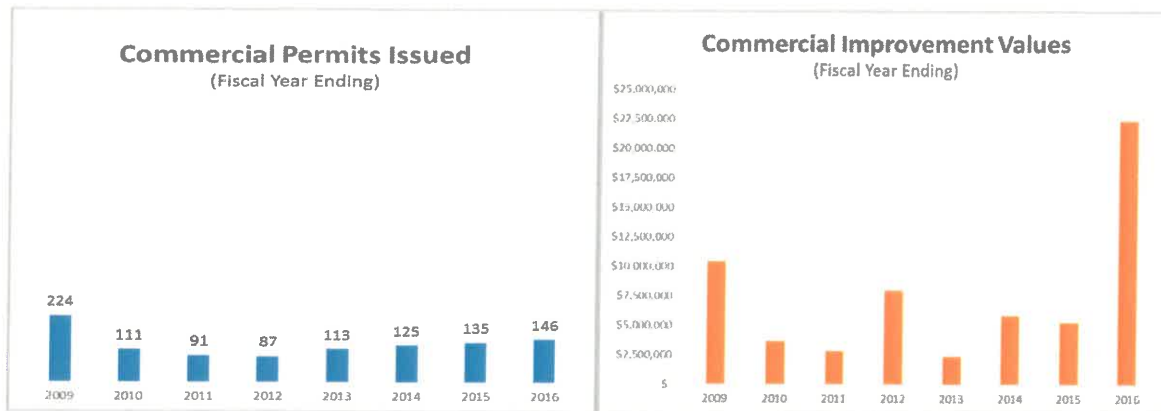
The City has experienced eight years of sluggish growth in single-family dwelling units (SFDU) since the adoption of the General Plan. During this period with the lowest point for new construction occurred during the years 2010 and 2011.

Year	SFDU
2009	116
2010	91
2011	92
2012	216
2013	246
2014	286
2015	234
2016	188
Total	1,469

The City has seeing some improvement of the housing sector since the Great Recession albeit recent housing start-ups reflect a reduction from the previous year. With a steady trend in the housing market and attraction to live and work in South Placer County, including annexation of Village 1 Specific Plan Area and other residential development projects approved in 2016, the City anticipates a slight increase in SFDU start-ups in the coming year.

Growth and Construction – Commercial

A very modest growth pattern of commercial building permits occurred in 2016 compared to the time during the Great Recession. The City did see an intense increase in commercial improvements within the City. This increase was in response to construction of new commercial and an increase of permit activity and commercial valuation of new projects such as the development of the Cal-ISO building and In-and-Out Restaurant.



Cal-ISO



IN-N- OUT

General Plan Amendments

Since adoption of the 2008 General Plan, the City has processed six General Plan Land Use Diagram Amendments. These include the following projects:

- Placer County Airport Land Use Compatibility Plan – expand and redefine the flight zone area
- Lincoln Crossing Village 11 – change of land use designation to accommodate the development of additional single-family residential development
- Sorrento Village 10 – amendment to change the designation from 75-116 high density units to 39 single family units
- Meadowlands – amendment that considered a tentative subdivision mapping to allow for the development of 294 single family units
- Village 7 Phase 1 (Specific Plan Amendment) – the amendment reconfigured land uses within Phase 1, but did not alter the total number of dwelling units in the Specific

Land Use Expansion into Sphere of Influence

Village 1 - In 2016, the City processed the Village 1 Specific Plan Annexation. Village 1 is located on the eastern boundary of the City generally from Sierra College Boulevard to Ferrari Ranch Road. State Route 193, a major east/west highway, runs through the middle of the village.

The Village One Specific Plan consists of approximately 1,832 acres of land within the City's Sphere of Influence (SOI) in unincorporated Placer County into the southeast portion of the City of Lincoln. The City's recently adopted General Plan designates this area for future development consistent with the

Village One Specific Plan. The development plan for Village One is a mixed use village concept with a mix of residential, retail, office and public/semi-public facilities including an elementary school along with park and open space amenities.

Upon project build-out, the Village 1 Specific Plan will provide a maximum of 5,639 dwelling units, up to 167,000 square feet of commercial and office development, 98.6 acres of public parkland, 222.6 acres of golf course (existing), 403.4 acres of open space, 12.1 acres of public facility/school uses, and 66.0 acres of major roadways.

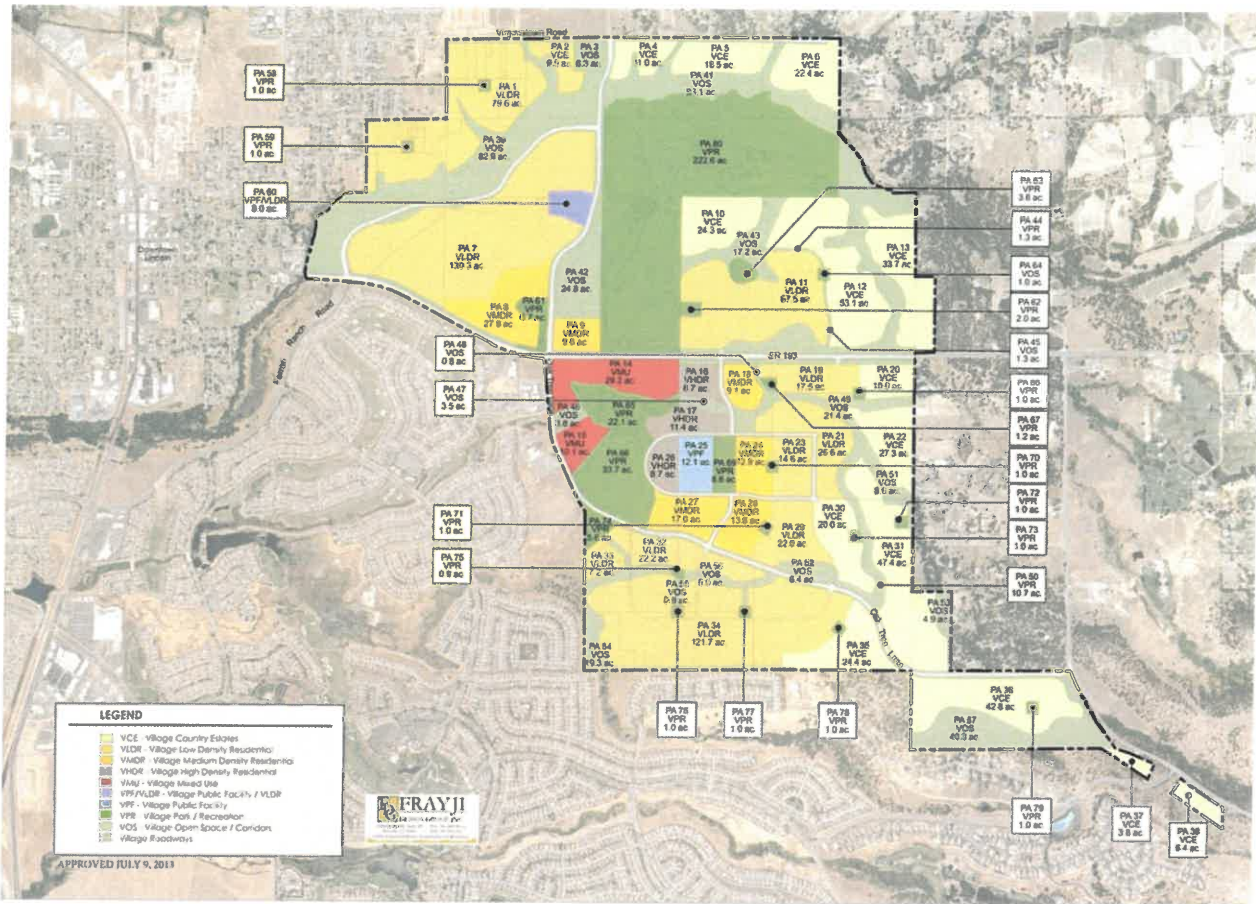


Figure 1 - Village 1 Land Use Map

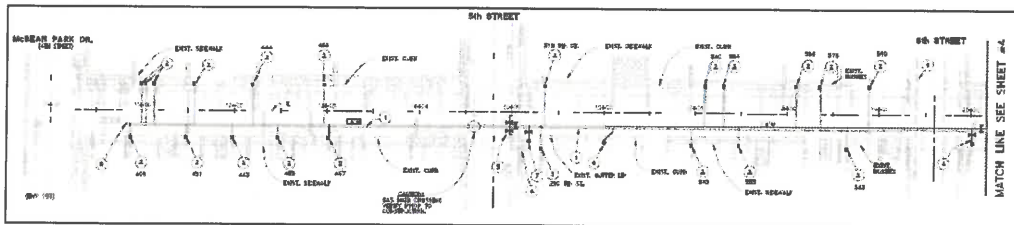


Department Updates – 2016 (cont.)

City Engineer – Capital Improvement Program

Citywide capital expenditures were budgeted at \$26,040,452 for Fiscal Year 2015/2016 and \$26,971,111 for Fiscal Year 2016/17. In addition to projects to maintain, rehabilitate and repair various components of the City’s infrastructure, the Citywide Capital budget includes projects to expand the City’s roadway and utilities infrastructure that are critically necessary in order to facilitate development of the General Plan, as well as constructing parks and other facilities. Major expenditures in the 2016 calendar year include the following CIP projects:

CIP#185 – C Street Waterline Replacement



This project is an annual project consisting of replacement of existing water distribution mainlines. The scope of work includes replacement of the existing 4” cast iron water line in C Street, from 9th to McBean Park Drive, with an 8” PVC water line.

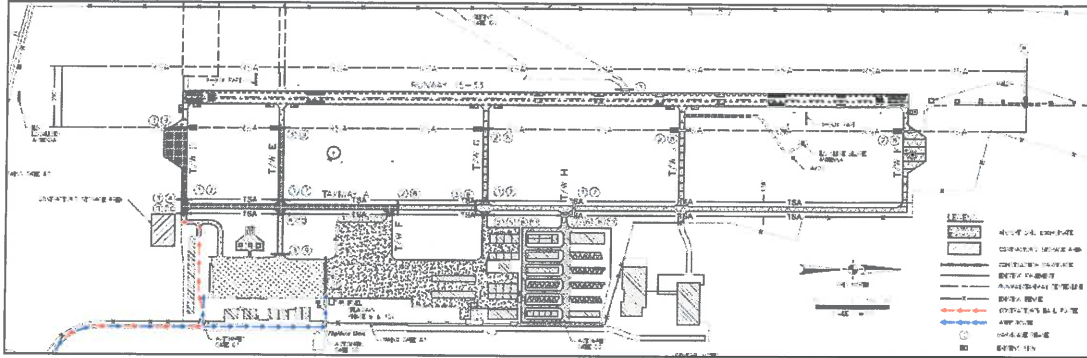
Total Project Costs - \$546,900

CIP# 366 – Cathode Protection Project

Cathodic protection is a technique used to control the rate of corrosion of underground metal utility pipelines. The scope of work of this project includes construction of anode test stations and potholing for existing insulating joint testing stations in the Sorrento Development, Lincoln Crossing Villages 8 – 10, and the Westwood Well at the southeast corner of Ferrari Ranch Road and Caledon Way.

Total Project Costs - \$115,652

CIP# 338 – Airport Crack Seal Project



The Airport Capital Improvement Program includes Project Number CIP 338/AICP #1 for Airport Improvements-Crack Seal and Remark Airfield Pavements Project that provides for necessary maintenance of the airport runway, taxiways and apron through crack sealing and rehabilitation and the remarking of striping.

Total Project Costs - \$154,406 (includes Federal Aviation Grant Funds)

CIP# 354 – Lincoln Boulevard Improvement Project, Phase 1



The Lincoln Boulevard Improvement Project, Phase 1, provides ADA compliant sidewalks and ramps, new traffic signals at Lincoln Boulevard and Fifth Street, upgraded storm drain system, and improved landscaping.

Total Project Costs - \$3,322,968

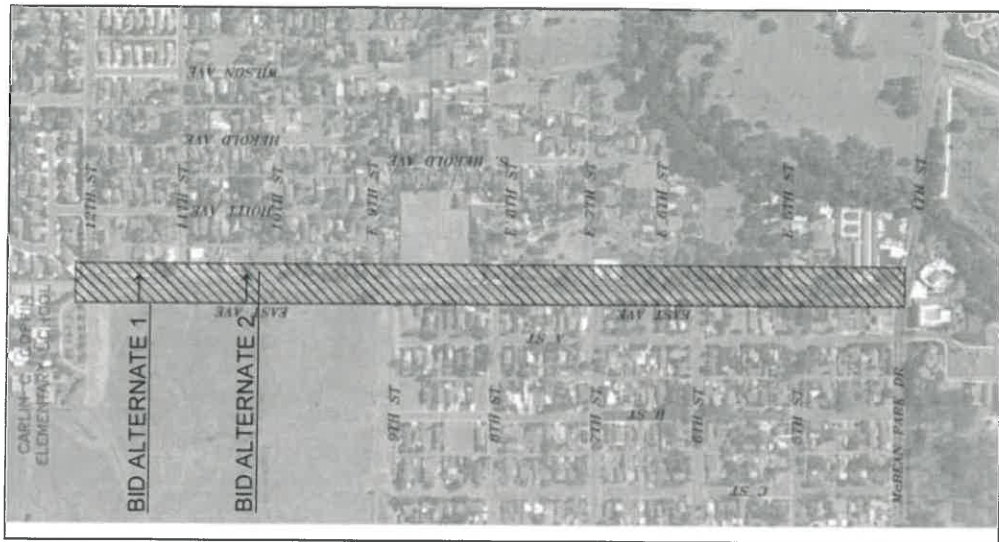
CIP# 147 – Well #2 Improvement Project

The City established CIP 147 to address two major water improvement projects; the first one involving improvements to the Nelson Well and the second one orchestrating improvements and full reactivation of a secondary w (Well #2). Well #2, located near the northeast corner of Nicolaus Road and Aviation Blvd. The Nelson Well project was completed in October 2013. Well #2 is the last project to be completed to officially close out CIP 147.

Well #2 is a groundwater well that was previously utilized as a source of water for the City's potable water system. Well #2 has been inactive for approximately 10 years. With the existing drought conditions, it was determined to be in the City's best interest to reactivate the well to create an additional source of potable water for the City. The Well #2 reactivation project involved a multi-step process of which included an analysis of the condition and quality of the existing well, the design and installation of a new pump, new valves and pipes, a new chlorination system, modification of the electrical and supervisory control and data acquisition (SCADA) systems, adding new connections to the existing condition, and initial start-up and testing of the final system.

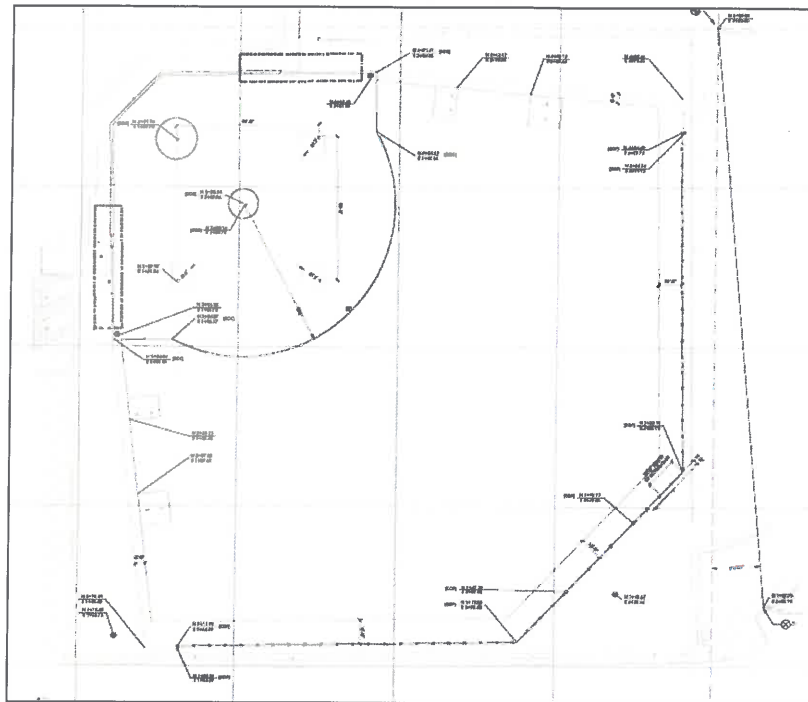
Total Project Costs - \$1,081,137

CIP# 364 – Safe Routes to School – East Avenue



In October 2011, the City was awarded a Federal Safe Routes to School Grant in the amount of \$519,000. Of this grant amount, \$106,400 has been expended in previous fiscal years for preliminary engineer. \$412,600 is allocated towards construction and construction engineering. This project provides for sidewalk and street improvements East Avenue, from McBean Park Drive to East 12th Street

Total Project Costs - \$659,936 (Includes Federal Safe Routes to School grant funds)

CIP# 385 – McBean Stadium Baseball Field Renovation Project

The City has entered into a license agreement allowing William Jessup University (WJU) to use the McBean Stadium as its home baseball field and practice facility. However, several improvements are necessary to enhance the stadium's function as a high quality facility for collegiate baseball including the following field renovation elements:

- Site preparation and Demolition – Irrigation lines, infield fines, dugouts;
- Outfield – new irrigation, storm drainage, grading, sod with amendments, and warning track;
- Infield – grading, synthetic turf, home plate and bases with sleeves and plugs;
- Bullpens
- Scoreboard
- Dugouts
- Fencing and site furnishings – 6' chain link fence, 20' batter's eye, fence cap, netting at backstop, 30-foot foul poles.

Total Project Costs - \$1,107,000 (Includes private funding- public/private partnership)

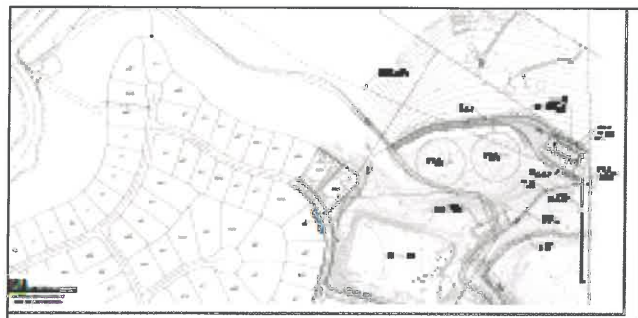
CIP# 384 – Foscett Ranch Restrooms



The capacity of the existing restrooms in the center of the softball complex at Foscett Park is insufficient for tournament use. To resolve this deficiency the City of Lincoln awarded a construction contract for the fabrication, permitting, delivery, and installation of a pre-fab restroom facility.

Total Project Costs - \$290,911

CIP#377– Tank #3 at Verdera



The City of Lincoln is working to construct another key piece of infrastructure to ensure the City has adequate water supplies. The Tank #3 at Catta Verdera North Project will provide the City with an additional 10-million gallons of treated water storage to meet anticipated water demands.

Total Project Costs - \$11,480,000

CIP#396 – Markham Ravine Sewer Rehabilitation



This project investigates, evaluate, and repairs the Markham Ravine Sewer area pipelines and manholes, to reduce or eliminate I&I (inflow and infiltration) in the system.

Total Project Costs - \$583,481

CIP# 307 – East 5th Street Improvements



The project replaces the old water line, make repairs to the sewer line, install new water and sewer service laterals, repave the street and install curb, gutters and sidewalk on the south side of the street.

Total Project Costs - \$685,000

CIP# 332 – Chief Jimenez Park, Phase 2



The Robert Jimenez Community Park is a 17 acre park bordered by Hwy 65, Ferrari Ranch Road and Groveland Lane. The first phase of construction included mass grading, a water service connection and streetscape improvements along the Hwy 65 border. Phase 2 of the project includes four tournament lighted tennis courts, two basketball courts, lighted parking lot, restrooms, and accessible sidewalks and pathways.

Total Project Costs - \$1,919,802

CIP# 362 – East 9th Street Improvements



The project includes construction of the improvements from Herold Avenue east to Harrison Avenue. Improvements include replacement of old, failing water and sewer mains and enhance the existing drainage system. The deteriorated roadway will be reconstructed and safe pedestrian access will be provided by installing new sidewalk along the north side of East 9th Street.

Total Construction Costs - \$752,200

CIP# 351 – Dr. Nathan Dubin Park

Dr. Nathan Dubin Community Park is a 6.4 acre park located off Hillwood Loop and Hamersley Lane in the Lincoln Crossing Specific Plan Area. The park features a "Woodlands to Wetland" theme and includes an adventure play area, swings, tot lot, basketball court, natural turf playing field, water-wise demonstrations, wetlands, restrooms, picnic shelters, fitness stations, and accessible sidewalks and pathways.

Total Project Costs - \$3,200,000

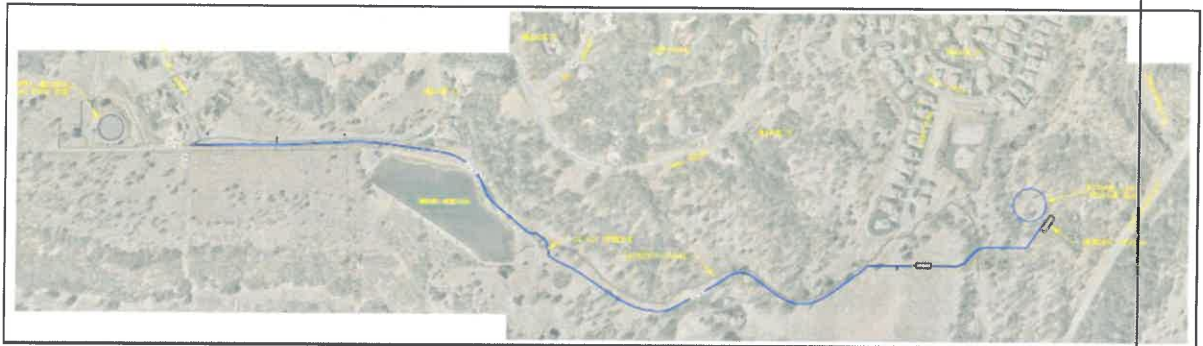
CIP#395 – Nicolaus Road Pump Station Upgrades



This project replaces the existing pumps to increase capacity and provide redundancy. The project also adds wet well capacity to provide for better telemetry and pump operating efficiency.

Total Project Costs - \$405,000

CIP#307- Lincoln/Penryn Phase III Pipeline



The City of Lincoln is working with Placer County Water Agency (PCWA) to construct another key piece of infrastructure to ensure the City has adequate water supplies. Over the past two decades, PCWA and the City have been constructing new facilities, including water distribution pipelines and storage tanks, in order to increase the volume of treated surface water that PCWA can provide to the City to meet anticipated future demands. These new facilities are collectively known as the Penryn-Lincoln Pipeline.

The Phase III Pipeline and Metering Station project involves construction of a 6,000 foot long 30-inch diameter water transmission pipeline along the highest elevations in eastern Lincoln and a structure designed to measure the amount of water delivered to the City from PCWA. The metering station will be built on City owned land in the vicinity of Sierra College Boulevard and Twelve Bridges Drive.

Total Project Costs - \$3,600,000 (Partial Funding by PCWA)



Department Updates – 2016 (cont.)

Economic Development Division

2016 saw the first new commercial square footage built in Lincoln since 2008. With economic recovery and stability well underway, City of Lincoln staff continues to pursue and facilitate several key economic development projects.

California Independent System Operator (CAISO)

CAISO's search for a new site to relocate its backup data and operations center ended when it selected and purchase a 3.5 acre site at Lincoln's Aviation Business Park at 800 Business Park Drive. The selection came after CAISO evaluated dozens of sites throughout Northern California and was presented the winning option by the City of Lincoln. Construction of the 35,000 square foot, state of the art control center allowed CAISO to relocate its existing center from a leased building in Southern California. The building was completed in December 2016.

In-N-Out Burger

For several years, I-N-Out Burger had been searching for a site in Lincoln and could not locate a suitable option. City of Lincoln staff then presented a site with an existing building—a former Mimi's Café—that had not come up on the company's radar previously. Approved by the Planning Commission in early 2016, site work commenced to demolish the existing building and the new 3,600 square foot restaurant with outdoor dining and a drive through, which will be completed in the 2nd Quarter of 2017.

Lincoln Crossing Marketplace

Coming on line just prior to the 2008 recession, Lincoln Crossing had a significant amount of shell space that had not been built out. City of Lincoln initiated discussions to locate FILCO, an appliance, furniture and electronics retailer, at the center. The retailer occupies 11,000 square feet comprised of an existing finished suite and a former unfinished shell.

Beermann's Brewery & Restaurant

Following a \$6 million renovation in 2003, Beermann's Brewery & Restaurant closed in 2012, although a small brewery operation continued through 2014. In 2016, City of Lincoln staff worked closely with an investor to establish a management team and put together a plan to revive the iconic building in the heart of Downtown Lincoln. In 2016 the 12,000 square foot, three-story historic building reopened and once again houses a lively restaurant, bar and live music scene that is key to Downtown Lincoln's vitality and revival.

McBean Stadium

In late 2015, the City of Lincoln initiated and entered into a 10-year license agreement allowing William Jessup University (WJU) to make historic McBean Stadium in Downtown Lincoln its home baseball field. The agreement provided for the City, WJU, and Placer Valley Tourism to invest \$1 million in renovations to the field, resulting in one of the finer collegiate baseball playing facilities in Northern California. The Phase 1 renovations were completed in December 2016 and WJU played its first game on the new field in January 2017. Also in 2016, the City of Lincoln entered into a license agreement with a summer collegiate wood bat team affiliated with the Great West League to make McBean Stadium its home field as well. The Lincoln Potters, originally founded in 1923, will play its first game at McBean Stadium in the Summer of 2017.



General Plan Implementation – Status Review

Economic Development Implementation Measures

Implementation Measure	Policy	Responsibility	Status	
			Timeframe	Status
1. The City shall establish an Economic Development Vision, which defines the types of desired commercial, office, and industrial land uses it would like to attract and where those land use types should be located.	ED-1.1	City Council Planning Dept. Public Services Dept.	Completed	Economic Development Strategic Action Plan adopted July 2016.
2. The City shall develop a sound fiscal model and utilize it on an ongoing basis in order to evaluate the fiscal impacts of new development. [New]	ED-1.2	Planning Dept. Public Services Dept.	Ongoing	A sound fiscal model was developed and implemented to determine fiscal impacts of Villages 1 and 7.
3. Based on fiscal analysis, the City shall establish and implement the appropriate fiscal mitigation measures (including but not limited to development fees) on new development in order to improve existing or new public services and utility infrastructure.	ED-1.2	City Council Community Development Dept.	Ongoing	PFE impact fee program.
4. The City shall develop a vision for each Specific Plan area.	ED-2.1	City Council Community Development Dept.	Ongoing	Village specific plans have been developed with a unique vision and sound design principles.
5. The City shall define the necessary entitlement procedures that facilitate the implementation of developing the Specific Plan areas.	ED-2.1	City Council Community Development Dept.	Ongoing	The Village 1 and 7 Specific Plans have been developed with detailed entitlement procedures.
6. The City shall monitor its supply of housing and the housing requirements of employees who work in the City to provide an adequate mix of housing opportunities.	ED-3.3	Community Development Dept.	Ongoing	Housing Element update

Implementation Measure	Policy	Responsibility	Status		
			Timeframe	Status	
7	The City shall identify target businesses and industries to use in conjunction with the City's Economic Development Vision in order to focus efforts on attracting businesses to the City.	ED-4.1	City Council Community Development Dept.	Completed	Go to Market Strategy completed December 2013. Since then, staff has identified sustainable manufacturing; warehouse/assemble uses, independent retail (Downtown) and National retail as focus areas for prospect development.
8	The City shall cooperate with local business groups on development and support of "Buy in Lincoln" activities. [Modified]	ED-4.1	City Council	In process	Program framework under development in conjunction with EDC, Chamber of Commerce and Downtown Lincoln Association.
9	The City shall attract new businesses to the City through educational and promotional campaigns, with an emphasis on attracting small to medium-sized businesses as well as underrepresented businesses and industries.	ED-4.2	Community Development Dept.	Ongoing	Staff has developed and managed 101 active prospects since September 2014 to present. 16 of the prospects have converted to completed locates/expansions.
10	The City shall develop and update land availability information for distribution to current and prospective businesses.	ED-4.3	Community Development Dept.	Ongoing	Current list on City's website, updated every 6 months.
11	The City shall collect and disseminate market, economic, social, demographic, and traffic data related to the retail sector to prospective investors, developers, consumers, retailers, and public agencies.	ED-4.5	Community Development Dept.	Ongoing	Current information on City's website. It is distributed to target audience through economic development activities.
12.	The City shall create an Airport Marketing Plan that includes marketing collateral promoting the Lincoln Airport.	ED-5.1	Community Development Dept.	In process	Strategic plan underway. 2016 airport assessment recommends that marketing and branding be undertaken in the longer term after operational issues and priorities have been addressed.
13	The City shall establish a list of non-aviation-related services that would complement aviation-related businesses near the airport.	ED-5.1	Community Development Dept.	Incomplete	
14	The City shall seek to secure a major aviation consumer that would act as an anchor to draw other aviation industry businesses.	ED-5.1	City Council Community Development Dept.	In process	Prospects are being developed and staff is currently actively pursuing potential major aviation customers.

Implementation Measure	Policy	Responsibility	Status		
			Timeframe	Status	
15	The City shall create a Downtown Redevelopment Strategy which identifies a set of strategies for revitalizing and promoting downtown as the City's major social and recreational center.	ED-6.1	City Council Community Development Dept.	Completed	Greuen & Greuen repost completed in 2010
16	The City shall establish an historical theme for Lincoln incorporating design standards similar to Gladding McBean and Company and/or the railroad.	ED-6.1	Community Development Dept.	Incomplete	
17	The City shall, in conjunction with an incentive-based program, remove blight in the downtown area, including: old signs; billboards; shacks; structures no longer in use or beyond repair; and overhead power lines.	ED-6.1	Community Development Dept.	In progress	Beermann Alley Rule 20A project in process.
18	The City shall build a downtown plaza on the recently-acquired Gates and Fowler properties.	ED-6.1	Community Development Dept.	Completed	Beermann Plaza completed.
19	The City shall maintain their administrative offices (e.g., city council, city administration, city clerk, etc.) within downtown Lincoln.	ED-6.1	City Council	Completed	City Hall located at 600 Sixth Street.
20	The City shall enter into a working agreement with the present owners of Gladding McBean and Company to develop the historically-designated landmark of Gladding McBean and Company as a cornerstone of downtown Lincoln's redevelopment.	ED-6.1	City Council Community Development Dept.	Incomplete	

Land Use and Community Design Implementation Measures

Implementation Measure		Policy	Responsibility		
				Timeframe	Status
1	The City shall develop an inventory of available vacant sites that have potential for infill development.	LU-1.5	Community Development Dept.	Ongoing	Inventory of sites requires technological and resources that are not currently planned into the City's budget. It is anticipated with the hiring of GIS analyst that this task can be completed sometime in 2017.
2	The City shall develop zoning incentives to encourage innovative design in both infill and newly developing areas that optimizes the use of vacant land through flexible development standards, shared parking, landscaping, and site amenities.	LU-2.8, 3.7, 4.4	City Council Planning Commission Community Development Dept.	Partially Complete	The City provides flexible development standards such as density bonuses for sites integrating affordable housing. Parking reductions are permitted in-lieu and reductions are also permitted for affordable units.
3	The City shall develop zoning incentives that encourage mixed use redevelopment in the downtown area through the reuse of existing buildings.	LU-1.1, 1.2	City Council Planning Commission Community Development Dept.	Incomplete	Staff is evaluating incentives and exploring greater emphasis of the downtown design guidelines and potentially Form Base Codes to incentivize development in the downtown.
4	The City shall review and amend, as necessary, applicable ordinances and regulations to ensure consistency with the General Plan. These shall include the following: <ul style="list-style-type: none"> • Zoning Ordinance • Subdivision Ordinance • Development Standards 	LU-6.1, 6.2	Community Development Dept.	In-progress	Staff is seeking zoning ordinance amendments to ensure consistency with the General Plan which includes modifications to various development standards that are consistent with current policy.

Implementation Measure		Policy	Responsibility		
				Timeframe	Status
5	The City shall implement the provisions of this General Plan through its ongoing project review process.	LU-8.2	City Council Planning Commission Community Development Dept.	Continuous	The City continues a project review process with all applicants and future applicants. Staff routinely meets with all applicants that are seeking a development project.
6	The Planning Commission shall review the General Plan annually, focusing principally on actions undertaken in the previous year to carry out the implementation programs of the Plan. The Planning Commission's report to the City Council shall include, as the Planning Commission deems appropriate, recommendations for amendments to the General Plan.	LU-8.2	City Council Planning Commission Community Development Dept.	Ongoing	The Annual Progress Report will be scheduled for City Council and Planning Commission review.
7	The City shall conduct a major review of the General Plan, including the General Plan Policy Document and Background Report, every five years and revise it as deemed necessary.	LU-8.4	City Council Planning Commission Community Development Dept.	In Progress	The Annual Progress Report will provide an opportunity of Council and Planning Commission to evaluate and determine if General Plan polices need further refinement and/or no longer consistent with the vision and direction of the City.
8	The City shall investigate and implement, as appropriate, mechanisms to be used for funding the five-year update of the General Plan.	LU-8.4	City Manager's Office	Incomplete	

Transportation and Circulation Implementation Measures

Implementation Measure	Policy	Responsibility			
			Timeframe	Status	
1	The City shall develop Transportation Impact Guidelines for all traffic impact studies. The guidelines shall address the evaluation of impacts on traffic, transit, bikeways and pedestrians.	T-2.2	Community Development Dept..	Ongoing	Guidelines established with each Specific Plan.
2	The City shall prepare a Capital Improvement Program (CIP) based on a 20-year forecast of development under the General Plan that meets its LOS policies. The CIP shall be updated every five years or after any substantial amendment to the General Plan.	T-2.3, 2.4 2.19	Community Development Dept. Engineering Dept.	In-Progress	Current PFE adopted in 2012. Updated PFE anticipated to be complete by June 2017.
3	The CIP shall have a phasing element including identification of short-term (5 year) improvements. The City shall monitor critical intersections and update the CIP and phasing element every five years.	T-2.5	Engineering Dept.	Ongoing	Updated with Annual Capital Improvement Budget.
4	The City shall maintain a long-term development scenario in the Placer County Transportation Demand Model, with assumptions that are consistent with the development of the CIP. This scenario shall be regularly updated to reflect adopted development and roadway projects and used in traffic studies to evaluate cumulative impacts of development projects.	T-2.2 T-2.19	Community Development Dept.	Ongoing	Completed with every development environmental document.
5	The City shall maintain a traffic count book with count data from the CIP and traffic impact studies and collect a comprehensive set of citywide counts with each update to the CIP.	T-2.2 T-2.5	Engineering Dept.	Ongoing	Collection of data continues with each project as appropriate, and as special needs arise.

	Implementation Measure	Policy	Responsibility		
				Timeframe	Status
6	Construct second through lanes on the northbound and southbound approaches and a second left turn lane to the westbound approach to improve the intersection of Fiddymont Road and Athens Road to LOS B (V/C 0.62).	T-2.3	Community Development Dept. Engineering Dept.	Unknown	Implementation triggered by development of western villages and associated traffic impacts.
7	Construct second through lane on both the northbound and southbound approaches to improve the intersection of Industrial Avenue and Athens Road to LOS C (V/C 07.5).	T-2.3	Community Development Dept. Engineering Dept.	Unknown	Implementation triggered by development of Lincoln 270.
8	The City shall update its Traffic Impact Fees along with each CIP update to provide funding for the CIP project list. The fees shall also be updated annually based on a construction cost index.	T-2.10 T-2.11	Engineering Dept. Administrative Support Services Dept.	Ongoing	Update of all PFE, including Traffic, is anticipated to be completed by the end of FY 16/17
9	The City shall preserve roadway Right-of-Way adequate to accommodate long-term development levels (i.e. the residential build-out scenario used to evaluate the General Plan).	T-2.15	Community Development Dept.	Ongoing	Necessary right of way for ultimate build out of General Plan roadways is identified on the appropriate Tentative Maps and secured with Final Maps.
10	The City shall maintain and periodically update a schedule for retiming and/or synchronizing traffic signals along the City's arterial streets.	T-2.16	Public Services Dept.	Ongoing	Performed on informal basis through the monthly service contract.
11.	The City shall include the construction of an above-grade crossing of the Union Pacific Railroad tracks along Lincoln Blvd in the Capital Improvements Program.	T-2.18	Engineering Department	Unknown	A grade separated crossing of railroad is programmed in PFE as a part of Gladding Pkwy. Implementation triggered by cumulative traffic impacts.
12.	The City shall update its Bikeway Master Plan at least every 7 years.	T-5.1 T-5.2 T-5.7	Engineering Department	FY 17/18	The Bikeway Master Plan was last updated in June 2012. The next update will commence in July 2017.
13.	The City shall conduct a study to investigate the feasibility of providing airline shuttle service at the Lincoln Regional Airport. The shuttle would serve small groups for business travel purposes.	T-6.1	Public Services	Unknown	Evaluated but not implemented. Currently not enough passengers to support that type of service.

Public Facilities and Services Implementation Measures

Implementation Measure	Policy	Responsibility	Status	
			Timeframe	
1 The City shall seek grant funding for the extension of reclaimed waterlines.	PFS-3.5	Public Services Dept. Engineering Dept.	Ongoing	<p>The Phase 1 Reclamation project was supported by Proposition 50, Integrated Regional Water Management Grant Program and local matching funds. A grant amount of \$770,000 was procured towards the total construction project cost of \$2.188 million dollars for the construction of:</p> <ul style="list-style-type: none"> • 2,200 LF of new 12-inch pipe; • 4,500 LF of new 18-inch pipe; • Conversion of 18,300 LF of 18-inch and 12-inch of existing sewer for reclaimed use; • Addition of two vertical turbine pumps • New 10,000 gallon surge tank • Interconnections to convert existing infrastructure into a functioning reclaimed water transmission system. <p>The City is preparing for use of reclaimed water irrigation at Foskett Regional Park and landscape medians along Joiner Parkway. The City will continue to explore funding opportunities to continue the expansion of the reclaimed water system.</p>
2 The City shall prepare a City Drainage Management Plan that will provide for and coordinate the use of detention/retention basins to limit outflow to 90% of pre-project conditions for the 100-year and smaller year events. The Drainage Management Plan shall be completed prior to the construction or revision of a major hydrologic facility.	PFS-4.1	Community Development Dept.	Completed	<p>Implementation of State mandated MS4-Phase 2 guidelines and West Placer Storm Water Quality Design Manual require more than Implementation Measure.</p>

	Implementation Measure	Policy	Responsibility		
				Timeframe	Status
3	The City shall incorporate low impact development (LID) alternatives for stormwater quality control into development requirements. LID alternatives may include, but are not limited to, the following: (1) conserving natural areas and reducing imperviousness, (2) runoff storage, (3) hydro-modification (to mimic pre-development runoff volume and flow rate), and (4) public education.	PFS-4.1 PFS-4.2	Community Development	Ongoing	Part of entitlement review.
4	The City shall actively participate in appropriate forums designed to discuss and solve regional water supply and water quality issues.	PFS-4.5	Community Development Dept. Public Services Dept. Engineering Dept.	Ongoing	Participation and coordination with NID, PCWA, RWA and GSA
5	The City shall prepare guidelines to promote "green" building techniques such as recycling of construction debris.	PFS-5.3	Community Development Dept.	Ongoing	Included in project Conditions of Approval.
6.	The City will update its plans for fire and police protection services to include the proposed locations of fire and police stations based on future development trends.	PFS-8.1 PFS-8.2	Fire Dept. Police Dept. Planning Dept.	Ongoing	Discussion with the Village 5 development has identified a future location.
7	As part of the project review process, developments must demonstrate appropriate security design features in their projects, such as increased lighting, low-level landscaping and easily identifiable access.	PFS-8.9	Police Dept.	Ongoing	All projects include safety design features.
8	The City shall locate new K-6 schools within reasonable walking distances from residential neighborhoods.	PFS-9.1 PFS-9.2	Planning Dept.	Ongoing	School siting is a collaborative effort with the school district, City staff, and development community work together to achieve this goal.
9	The City shall encourage the school district to locate new K-6 schools on streets meeting the City's LOS standards.	PFS-9.1 PFS-9.2	Planning Dept.	Ongoing	School siting is a collaborative effort with the school district, City staff, and development community work together to achieve this goal.

Implementation Measure		Policy	Responsibility	Timeframe	Status
10.	The City shall encourage the school district to locate new K-6 schools where public services such as parks, recreation, and public transportation are available.	PFS-9.1 PFS-9.2	Planning Dept. Public Services Dept.	Ongoing	School siting is a collaborative effort with the school district, City staff, and development community work together to achieve this goal.
11.	Wherever possible, the City shall locate school facilities adjacent to other City recreational facilities, to maximize joint use of school buildings, City parks and playgrounds.	PFS-9.1 PFS-9.2	Planning Dept.	Ongoing	School siting is a collaborative effort with the school district, City staff, and development community work together to achieve this goal.

Open Space and Conservation Implementation Measures

	Implementation Measure	Policy	Responsibility		
				Timeframe	Status
1.	The City shall adopt specific criteria for the protection of natural and cultural resources as part of the City's environmental review process. This will include standards for determining environmental significance.	OSC-1.1 OSC-1.2	Community Development Dept.	Incomplete	Natural and cultural resources are analyzed within each specific plan and new development to meet compliance with state and regional regulations. The City has yet to adopt specific criteria
2.	The City shall investigate the establishment of a land trust for open space lands and consider opportunities for acquiring natural habitat and agricultural areas for permanent open space and natural parks.	OSC-1.1 OSC-1.2 OSC-5.3 OSC-5.6 OSC-5.9	Community Development Dept.	Incomplete	
3.	The City shall establish a mitigation fee for habitat preservation and replacement. Within the Village Areas, the inclusion of the 40 percent open space could provide adequate mitigation for habitat.	OSC-1.1 OSC-1.2 OSC-5.3 OSC-5.6 OSC-5.9	Community Development Dept.	Ongoing	PCCP/HCP participant will establish mitigation protocols and in-lieu procedures to retain open space areas, meeting compliance with City policies.
4.	The City shall adopt a tree preservation ordinance to protect healthy landmark or historic trees from removal.	OSC-5.1	Community Development Dept.	Incomplete	An ordinance has yet to be developed that would identify landmark trees, including development of protocols for the removal of historic trees.
5.	The City shall adopt construction standards for the protection of cultural and historic resources in the City	OSC-6.1 OSC-6.2 OSC-6.3 OSC-6.4 OSC-6.5 OSC-6.6 OSC-6.7	Community Development Dept.	Incomplete	Construction standards are analyzed within each specific plan and new development to meet compliance with state and regional regulations. The City has yet to adopt specific criteria but protocols are implemented for all new development projects.
6.	The City shall adopt standards for monitoring of mitigation measures established for protection of archeological resources prior to development.	OSC-6.5 OSC-6.7	Community Development Dept.	Incomplete	Archeological resources are analyzed within each specific plan and new development to meet compliance with state requirements. The City has yet to adopt standards for monitoring archeological resources.
7.	The City shall adopt a right-to-farm ordinance to protect agricultural operations immediately adjacent to the City from complaints from new urban development.	OSC-2.1 OSC-2.2	Community Development Dept.	Ongoing	As each remaining specific plan is processed, staff plans to develop an agriculture overlay zone.

Health and Safety Implementation Measures

	Implementation Measure	Policy	Responsibility	Status	
				Timeframe	
1.	The City shall amend the Zoning Ordinance to prohibit development on areas containing a slope of 30% or greater.	HS-2.2	Planning Dept.	Incomplete	Slopes and geologic conditions are analyzed on a case by case basis when evaluating all projects, including commercial and residential projects. The City has yet to adopt regulations.
2.	The City will adopt guidelines and procedures for evaluating and mitigating geologic hazards (e.g., liquefaction and expansive soils) in the review and approval of both public and private projects.	HS-2.3	Public Services Dept. Planning Dept.	Incomplete	Geologic materials are analyzed within each specific plan to meet compliance with state regulations. The City has yet to adopt local regulations.
3.	The City shall encourage lowest emission technology buses in public transit fleets.	HS-3.1 HS-3.3	Public Services	Non-Applicable	The City no longer has a bus fleet. Ownership was transferred to the County per agreement between the City and the County in which the County provides transit services within the City of Lincoln.
4.	The City shall replace City fleet vehicles with low-emission technology vehicles, wherever possible.	HS-3.16	City Council City Manager's Office	Ongoing	The City purchases vehicles that comply with California's emission standards.
5.	The City shall encourage the continued use of neighborhood electric vehicles.	HS-3.17 HS-3.18	Community Development Dept.	Ongoing	Development entitlement projects are planned to ensure compliance with the City's NEV Master Planning policies.
6.	The City shall develop siting and enforcement criteria for businesses that use and produce hazardous materials and wastes. The criteria shall be adopted as a provision in the City's Zoning Ordinance.	HS-5.1 HS-5.2 HS-5.6	Planning Dept.	Incomplete	Hazardous materials and waste are analyzed within each specific plan to meet compliance with state regulations. The City has yet to adopt local regulations.
7.	The City shall develop a household hazardous waste dropoff and transfer program. This program should include a biannual collection of hazardous materials.	HS-5.8 HS-5.9	Community Development Dept.	Ongoing	Currently the City collects the following household hazardous waste materials: FOG and electronic waste. The City also collects other forms at the Annual Spring Cleanup.
8.	The City shall adopt uniform urban and wildland fire management plan standards.	HS-7.3	Fire Dept. Police Dept. Planning Dept.	Ongoing	Community Development (Planning Department) and the Fire Department work collaboratively to adopt the current Building and Fire Codes to reduce fire risk. New developments are required to provide project specific wildland fire management and mitigation plans.

Implementation Measure	Policy	Responsibility	Status	
			Timeframe	Status
9. The City shall review and update the Emergency Response Plan a minimum of every 5 years.	HS-9.1	Fire Dept. Police Dept.	Incomplete	With the recent advent of the Cooperative Fire Management Shared Services a 5 year Emergency Operations Plan is anticipated within the next 24 months.
10. The City will prepare guidelines for developers for reducing potential noise impacts (including construction-related noise impacts) on surrounding land uses.	HS-8.2 HS-8.8 HS-8.9 HS-8.10	Community Development Dept.	Incomplete	Staff is researching development thresholds and intends to solicit feedback with the Council and Planning Commission on appropriate and reasonable noise standards.
11. The City shall create and periodically update an emergency management plan for the evacuation of people in areas at risk for flooding.	HS-9.1	Fire Dept. Public Works Dept. Planning Dept.	Incomplete	With the implementation of the Cooperative Fire Management Shared Services a cooperative effort will be made with Public Services to study the flood risk potential of low lying areas of the City. Upon completion of the risk assessment, evacuation planning of flood prone areas shall occur.
12. The City shall develop and implement a program for training staff in disaster preparedness and response.	HS-9.3	Fire Dept. Police Dept.	Completed	The City of Lincoln initially provided SEMS & NIMS Training and ICS 700 & 800 training to all city employees, which were identified and required such training through the Emergency Operations Plan. Fire Department Personnel are regularly trained in this area on an ongoing basis. Training for recently hired city employees will occur following a needed Emergency Operations Plan update.



APPENDIX – Annual Housing Element Progress Report

DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

CITY OF LINCOLN ANNUAL HOUSING ELEMENT PROGRESS REPORT

Contact Person:

Jim Bermudez, Development Services Division Manager
600 Sixth Street, Lincoln, CA 95648
(916) 434-2476
Jim.Bermudez@lincolnca.gov

Reporting Period:

January 1, 2016 to December 31, 2016

Submitted to:

Department of Housing and Community Development
Division of Housing Policy Development
P.O. Box 952053
Sacramento, CA 94252-2053

-and-

Governor's Office of Planning and Research
P.O. Box 3044
Sacramento, CA 95812-3044

ANNUAL ELEMENT PROGRESS REPORT Housing Element Implementation (CCR Title 25 §6202)

Jurisdiction City of Lincoln
Reporting Period 1/1/2016 - 12/31/2016

Table A
Annual Building Activity Report Summary - New Construction
Very Low-, Low-, and Mixed-Income Multifamily Projects

Housing Development Information							Housing with Financial Assistance and/or Deed Restrictions		Housing without Financial Assistance or Deed Restrictions		
1	2	3	4				5	5a	6	7	8
Project Identifier (may be APN No., project name or address)	Unit Category	Tenure R=Renter O=Owner	Affordability by Household Incomes				Total Units per Project	Est. # Infill Units*	Assistance Programs for Each Development	Deed Restricted Units	Note below the number of units determined to be affordable without financial or deed restrictions and attach an explanation how the jurisdiction determined the units were affordable. Refer to instructions.
			Very Low-Income	Low-Income	Moderate-Income	Above Moderate-Income			See Instructions	See Instructions	
(9) Total of Moderate and Above Moderate from Table A3 ▶▶			0	217	217						
(10) Total by income Table A/A3 ▶▶				217	217						
(11) Total Extremely Low-Income Units*											

* Note: These fields are voluntary

ANNUAL ELEMENT PROGRESS REPORT
Housing Element Implementation
(CCR Title 25 §6202)

Jurisdiction City of Lincoln
Reporting Period 1/1/2016 - 12/31/2016

Table A2
Annual Building Activity Report Summary - Units Rehabilitated, Preserved and Acquired pursuant to GC Section 65583.1(c)(1)

Please note: Units may only be credited to the table below when a jurisdiction has included a program in its housing element to rehabilitate, preserve or acquire units to accommodate a portion of its RHNA which meet the specific criteria as outlined in GC Section 65583.1(c)(1)

Activity Type	Affordability by Household Incomes				(4) The Description should adequately document how each unit complies with subsection (c)(7) of Government Code Section 65583.1
	Extremely Low-Income*	Very Low-Income	Low-Income	TOTAL UNITS	
(1) Rehabilitation Activity				0	
(2) Preservation of Units At-Risk				0	
(3) Acquisition of Units				0	
(5) Total Units by Income	0	0	0	0	

* Note: This field is voluntary

Table A3
Annual building Activity Report Summary for Above Moderate-Income Units (not including those units reported on Table A)

	1. Single Family	2. 2 - 4 Units	3. 5+ Units	4. Second Unit	5. Mobile Homes	6. Total	7. Number of infill units*
No. of Units Permitted for Moderate						0	
No. of Units Permitted for Above Moderate	217					217	

* Note: This field is voluntary

ANNUAL ELEMENT PROGRESS REPORT

Housing Element Implementation

(CCR Title 25 §6202)

Jurisdiction City of Lincoln
Reporting Period 1/1/2016 - 12/31/2016

Table B
Regional Housing Needs Allocation Progress
Permitted Units Issued by Affordability

Enter Calendar Year starting with the first year of the RHNA allocation period. See Example.					2016							Total Units to Date (all years)	Total Remaining RHNA by Income Level
Income Level		RHNA Allocation by Income Level	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9		
Very Low	Deed Restricted	953											953
	Non-deed restricted												
Low	Deed Restricted	668											668
	Non-deed restricted												
Moderate	Deed Restricted	705											705
	Non-deed restricted												
Above Moderate		1,464				217						217	1,247
Total RHNA by COG. Enter allocation number:		3,790				217						217	3,573
Total Units ▶ ▶ ▶													
Remaining Need for RHNA Period ▶ ▶ ▶ ▶ ▶													

Note: units serving extremely low-income households are included in the very low-income permitted units totals.

ANNUAL ELEMENT PROGRESS REPORT

Housing Element Implementation

(CCR Title 25 §6202)

Jurisdiction City of Lincoln
Reporting Period 1/1/2016 - 12/31/2016

General Comments:

ANNUAL ELEMENT PROGRESS REPORT

Housing Element Implementation

(CCR Title 25 §6202)

Jurisdiction	City of Lincoln
Reporting Period	1/1/2016 - 12/31/2016

**Table C
Program Implementation Status**

	Implementation Measure	Policy	Responsibility	Timeframe	Status
1.1	<p>Village 1: The City adopted the Specific Plan, General Development Plan, and Environmental Impact Report in 2012. The adoption of the General Development Plan effectively “prezoned” the project area. The City is working with the applicant on the annexation application; however, progress has been delayed due to pending litigation on the project involving the developer and school district. Following the decision on the current litigation, the City will continue to work with the developer on the annexation application.</p> <p>Village 7: The City adopted the Specific Plan, General Development Plan, and Environmental Impact Report for Village 7 in 2010. The adoption of the General Development Plan effectively “prezoned” the project area. The annexation application was submitted to the Local Agency Formation Commission in February 2012 and is still pending due to a lack of agreement between the City and Placer County on the tax revenue-sharing agreement. The City is continuing to work toward an agreement with Placer County.</p>	H-1	Development Services Department, Planning Commission, City Council, County of Placer, and the Local Agency Formation Commission	Pending litigation and annexation development on these sites remains viable through the 2021 planning period.	Village 7 was annexed in March 2014; Village 1 was annexed on August 15, 2016; and Village 5 is in the planning entitlement phase, with anticipated annexation in mid-2017.
2.1	Continue to permit Planned Development District zoning that promotes a variety of housing types in the city through the utilization of innovative development techniques and flexible standards, such as: zero lot lines, clustering of dwelling units, narrower streets, increased densities, and fewer dedication requirements.	H-2	Development Services Department	2013–2021	The City has not entitled any Planned Development District projects in 2016, but will continue to approve them as applications are received.

Implementation Measure		Policy	Responsibility	Timeframe	Status
2.2	Continue biannual review of the building code, zoning ordinance, subdivision ordinance, and processing procedures to identify and modify process requirements, approval of criteria, and/or fees that could create an impediment to the cost of housing.	H-2	Development Services Department	Update the Subdivision Ordinance as needed.	The City is in the process of adopting the new 2013 Building Code. The City has evaluated new processes and implemented administrative procedures to assist with timely building permit review and issuance. The City has not yet updated the Subdivision Ordinance.
2.3	Continue to allow and promote the use of density bonuses to provide affordable housing (Lincoln Municipal Code Section 18.59).	H-2	Development Services Department	2013–2021	The City has continues to allow and promote the use of density bonuses for affordable housing projects, but has not received any requests in 2016.
2.4	Continue to allow for the development of second dwelling units in residential districts in accordance with Section 65852.2 of the California Government Code.	H-2	Development Services Department	2013–2021	The City continues to allow the development of second dwelling units in residential districts, but has not received any applications in 2016.
2.5	Continue to allow mobile home parks as a permitted use in the City's Multiple Residential (R-3) Districts.	H-2	Development Services Department, Planning Commission, and City Council	2013–2021	The City continues to allow mobile home parks as a permitted use in the Multiple Residential (R-3) district, but no new mobile home parks have been approved in 2016.
2.6	Facilitate the development of market-rate rental housing through the following: <ul style="list-style-type: none"> Regulatory incentives, such as expediting permit processing, deferred fees, and/or reduced parking requirements based on the bedroom mix of the project. Provide a 35 percent density bonus when at least 20 percent of the units are affordable to low-income households or 10 percent of the units are affordable to very low-income households. The City publicizes the above incentives for market-rate housing to developers and/or other interested parties by providing informational fliers at the Development Services Department's counter and in the general development application packet.	H-2	Development Services Department	2013–2021	There have not been any market-rate rental housing projects developed in 2016. Although the City has not publicized the density bonus program through informational fliers, the development community is aware of state and local provisions and incentives.
2.7	Continue to allow for the location of single-room occupancy uses as a conditional use in Multiple Residential (R-3) districts to provide additional housing opportunities for extremely low-income households.	H-2	Development Services Department, Planning Commission, and City Council	2013–2021	The City continues to allow single-room occupancy (SRO) uses in Multiple Residential (R-3) districts. No SROs have been developed in 2016.

Implementation Measure		Policy	Responsibility	Timeframe	Status
2.8	<p>Encourage and facilitate the development of housing affordable to lower-income households in Village 1 and Village 7 through incentives, such as:</p> <ul style="list-style-type: none"> • Deferred development fees; • Reduced parking requirements; • Expedited application review and processing; and • Technical assistance with grant, loan, and tax credit applications. 	H-2	Development Services Department and City Council	Ongoing, 2013–2021	The City continues to encourage the development of housing affordable to lower-income households in Village 1 and Village 7 through reduced development fees and requirements, expedited review, and technical assistance, but has not received any applications in 2016.
3.1	Continue to enforce the energy conservation requirements of the state building code standards (Title 24 of the California Code of Regulations), and continue to require 15-gallon shade trees in all new residential developments (Subdivision Ordinance, Section 17.40.070 (F)).	H-3	Development Services Department, Planning Commission, and City Council	2013–2021	The City is committed to continually enforcing Title 24 standards and local shade tree requirements and has provided relief through lower-income programs through PG&E, MPower, and Project Go.
3.2	<p>The City shall continue to strive for greater energy conservation in residential development through the following actions.</p> <ul style="list-style-type: none"> • The City will continue to provide information to all residents regarding available home rehabilitation programs, and increase public awareness of self-help and rehabilitation programs through outreach efforts. • The City will continue to complete the Green Building Program encouraging new residential development and rehabilitation projects to incorporate sustainable building design and siting, construction, and operation. • The City promotes the reduction of energy consumption through the implementation of the Neighborhood Electric Vehicle Plan, the Golf Cart Transportation Plan (use of electric golf carts), and incorporation of bicycle lanes throughout the city. • The City further requires the use of recycled water for new large residential and commercial landscaping projects, as a funding participant for mandatory recycling through the Western Placer Waste Management Authority. <p>Additionally, given the rural character of the City of Lincoln, limiting trips between commercial and residential land uses is more practical than developing transit-oriented developments which require densities of</p>	H-3	Development Services Department, Planning Commission, and City Council	2013–2021	The City promotes energy conservation in residential development through enforcement of the Title 24 standards using the CALGreen Checklist.

Implementation Measure	Policy	Responsibility	Timeframe	Status
<p>over 40 dwelling units per acre and multi-story buildings. Rather, the City's General Plan includes a mixed-use land use designation: "The purpose of this designation is to provide for a mixed use commercial core that is applicable to the City's Downtown and for the Village Center areas. This land use category provides for creative infill projects that include the functional integration of retail or service commercial, professional office, or recreational uses with residential units. This category allows for both vertical (different uses stacked above one another) and horizontal (different ground level uses on a single parcel) mixed use opportunities."</p> <p>The General Plan also includes a number of policies addressing public transit, regional transit, and the requirement that "new employment-generating, large-scale commercial, office, and residential development be adequately served by transit."</p>				
<p>4.1 The City will annually continue to apply for HOME and CDBG funds for the City's Owner-Occupied Housing Rehabilitation Program. Due to several unsuccessful applications this program is not currently available. These grants would potentially be available for all extremely low-, very low- and low-income owner households and rental property owners with extremely low-, very low-, and low-income tenants, seniors, and persons with disabilities.</p> <p>As funding becomes available, eligible repairs include (listed by priority): health and safety repairs, energy conservation, repairs that extend the useful life of the property, and converting to current Uniform Building Code standards.</p> <p>When funds become available, interested homeowners and other applicable parties can acquire information about this program through fliers at the Development Services Department's counter, the City's website (www.ci.lincoln.ca.us), and on the local community access television channel.</p> <p>The code enforcement efforts identified in Action 5.1 will be used to assist in the identification of needed repairs as part of the City's Owner-Occupied Housing Rehabilitation Program.</p>	H-4	City of Lincoln Housing Coordinator	Apply for funding annually, 2013–2021	The City did not apply for new CDBG, CalHOME, or HOME funds in 2016, but has two open grants from these sources. The City has a \$100,000 CDBG grant intended for the planning involved in the E. 9th Street infrastructure project. The planning portion of this project has been completed, and \$500,000 of CDBG Program income will be utilized in the actual construction of improvements. The City has a \$1 million CalHOME grant intended to assist first-time homebuyers. These funds have assisted two households through October 2016 and are anticipated to assist two more through the end of 2016.

Implementation Measure		Policy	Responsibility	Timeframe	Status
4.2	Refer Lincoln residents to agencies that provide home repair services and/or energy retrofit programs in Placer County, such as Project Go, Inc. Informational fliers on agencies that provide home repairs and/or energy retrofit programs can be obtained at the Development Services Department counter.	H-4	City of Lincoln Housing Coordinator	2013–2021	The City continues to provide information regarding the MPower Program, Project Go, Inc. and PG&E energy retrofit programs, and maintains the brochure case to feature information regarding these and other useful programs.
5.1	Continue the City's building code enforcement program for residential housing units. The City's full-time code enforcement officer manages code enforcement activities on a case-by-case complaint basis. The owners of residential housing units identified as needing code enforcement actions shall also be provided with information on the City's various housing programs including funding sources from CDBG and HOME.	H-5	Development Services Department	2013–2021	The City continues to enforce building code standards, track violations, revise policies as needed, and provide information about available rehabilitation and improvement programs to owners. The City has received 325 code enforcement complaints in 2016 to date.
5.2	City will contact property owners of units at risk of converting to market-rate housing within one year of affordability expiration to discuss the City's desire to preserve complexes as affordable housing. Participation from agencies interested in purchasing and/or managing at-risk units will be sought. Property owners are required to give a nine-month notice of their intent to opt out of low-income use restrictions. The City will work with tenants to provide education regarding tenant rights and conversion procedures pursuant to California law. The City will contact the Placer County Housing Authority and the cities of Roseville and Rocklin to coordinate resources and seek expertise in the preservation of these units. The City shall contact Legal Services of Northern California and the Lincoln Lighthouse Counseling and Resource Center to assist renters.	H-5	City of Lincoln Housing Coordinator	Annually, 2013–2021	As of 2016, there are no projects at risk of converting to market rate.
6.1	Continue to require the payment of impact fees and/or other mitigation standards as required by state law from the construction of new developments for needed facilities, services, and utilities, and infrastructure improvements, such as water/sewer, roads, solid waste, and schools. The City shall annually review the City's fee structure and make recommendations for any needed fee changes.	H-6	Development Services Department, City Council, Western Placer Unified School District	2013–2021	The City is in the process of reviewing its fee structure, but has made no changes at this time.
7.1	Facilitate the construction of affordable rental housing for extremely low-, very low-, and low-income seniors. The following types of senior	H-7	Development Services Department	2013–2021	The City has not received any applications for affordable senior housing in 2016, but is prepared

Implementation Measure	Policy	Responsibility	Timeframe	Status
<p>housing are needed in Lincoln:</p> <ul style="list-style-type: none"> Rental housing affordable to persons earning up to 80 percent of Placer County's median income. "Continuum of care" housing that provides a range of on-site services including independent living, assisted living, and institutional care. Market-rate senior rental housing. The City will provide assistance through the following financial and regulatory incentives: Regulatory incentives, such as expediting permit processing, deferred fees, and/or parking requirements based on the bedroom mix of the project. A 35 percent density bonus when at least 20 percent of the units are affordable to low-income households or 10 percent of the units are affordable to very low-income households. Accessing State and/or federal subsidies or tax credit programs for new construction. 				to provide assistance as applications are received.
<p>8.1 Facilitate the construction of subsidized rental housing affordable to extremely low-, very low-, and low-income persons that meet the physical and supportive service needs of persons with disabilities, as well as developmental disabilities, such as:</p> <ul style="list-style-type: none"> Handicapped accessibility. On-site supportive services and/or daily living assistance. Transportation. <p>The City publicizes financial and regulatory incentive opportunities to developers and/or other parties interested in the construction of subsidized rental housing that meets the needs of persons with disabilities by providing informational fliers at the Development Services Department and in all general development application packets.</p>	H-8	Development Services Department	2013–2021	<p>The City has not received any applications for the construction of affordable rental housing for persons with disabilities in 2016.</p> <p>The City has not provided informational fliers in general development application packets but plans to work with the Building Official to do so by the start of fiscal year 2017/2018.</p>
<p>8.2 As provided for in Chapter 18.47 of the Municipal Code, the City has a formal procedure for reasonable accommodation for housing for persons with disabilities in accordance with fair housing and disability laws. These procedures include provisions for clear rules that allow for a</p>	H-8	Development Services Department, Planning Commission, and City Council	2013–2021	The City continues to enforce Chapter 18.47 of the Municipal Code in order to provide reasonable accommodation for housing for persons with disabilities.

Implementation Measure		Policy	Responsibility	Timeframe	Status
	ministerial review process and identify who may request a reasonable accommodation (e.g., persons with disabilities, family members, landlords), time frames for decision-making, and provision for relief from the various land use, zoning, or building regulations that may constrain the housing for persons of disabilities.				
9.1	<p>Facilitate the construction of housing that includes three- and four-bedroom units affordable to extremely low-, very low-, and low-income families.</p> <p>The City publicizes financial and regulatory incentive opportunities to developers and/or other parties interested in the construction of housing that includes three- and four-bedroom affordable units by providing informational fliers at the Development Services Department and in all general development application packets.</p>	H-9	Development Services Department and Redevelopment Agency	2013–2021	<p>The City has not received any applications for the construction of affordable housing that includes three- and four-bedroom units in 2016, but once a project comes forward will help facilitate the process.</p> <p>The City has not provided informational fliers in general development application packets. but plans to work with the Building Official to do so by the start of fiscal year 2017/2018.</p>
10.1	Continue to support female-headed households in the city with the permitting of child day-care facilities as outlined in Chapter 18.61 of the Municipal Code.	H-10	Development Services Department	2013–2021	Child-care facilities are permitted uses, as outlined in Chapter 18.61 of the Municipal Code.
11.1	<p>Continue to implement the City’s First-Time Homebuyer Program. This program is designed to provide second mortgages that act as “gap” financing, meaning the second mortgage is making up the cost difference between what the buyer can afford for a first mortgage and the price of a home. The second mortgage is a “silent” second (i.e., payments are deferred with a low interest rate until an agreed-upon time period ends or the home is sold).</p> <p>Eligible participants must have an annual gross income at or below 80 percent of the Placer County median income, adjusted for family size, as defined by the Department of Housing and Urban Development. This program is available citywide and eligible properties include newly constructed or existing single-family detached housing, condominiums, and mobile homes placed on permanent foundations.</p> <p>The City has established the following three main sources for advertising the First-Time Homebuyer Program under an affirmative fair housing marketing plan:</p>	H-11	Development Services Department and City of Lincoln Housing Coordinator	2013–2021	The City continues to implement the First-Time Homebuyer Assistance Program using an open CalHOME grant. Two homebuyers have been assisted through October 2016, and two more are anticipated to be assisted through the end of 2016.

Implementation Measure	Policy	Responsibility	Timeframe	Status
<ol style="list-style-type: none"> 1) Publish ads in the home or real estate sections of the City's newspaper offering free homebuyer seminars. 2) Distribute Spanish and English language fliers to local community resource agencies and community groups working with minority and low-income households. 3) Educate local real estate agents and lenders about the program and provide first-time homebuyer seminars for those who qualify through the City's first-time homebuyer consultant. 				
<p>12.1 Amend the Zoning Ordinance to clarify that transitional and supportive housing are permitted as a residential use and only subject to those restrictions that apply to other residential uses of the same type in the same zone without undue special regulatory requirements.</p>	H-12	Development Services Department, Planning Commission, and City Council	Within one year of adoption of the Housing Element.	Transitional and supportive housing types are permitted consistent with Government Code Section 65583(a)(5)).
<p>12.2 Continue to allow for the development of emergency shelters by right in the City's Light Industrial (LI) Zone District without any discretionary action. Sufficient land is available for at least one emergency shelter and objective standards will be drafted to regulate emergency shelters as provided for under Senate Bill 2.</p>	H-12	Development Services Department, Planning Commission, and City Council	2013–2021	Emergency shelters are permitted in the Light Industrial zone, as outlined in Chapter 18.26 of the Municipal Code.
<p>13.1 The Development Services Department shall refer fair housing complaints to the District Office of Fair Employment Housing and Legal Services of Northern California. The City shall continue to distribute fair housing brochures and booklets indicating what the fair housing laws are and where advice, assistance, and enforcement activities can be obtained. The City shall provide this information to any person who feels they have been discriminated against in acquiring housing within the city and to any housing provider who requests such information.</p>	H-13	Development Services Department	2013–2021	The City did not received any fair housing complaints in 2016.
<p>14.2 To ensure adequate sites are available throughout the planning period to meet the City's RHNA, the City will continue to annually update an inventory that details the amount, type, and size of vacant and underutilized parcels to assist developers in identifying land suitable for residential development and that also details the number of extremely low-, very low-, low-, and moderate-income units constructed annually. If the inventory indicates a shortage of available sites, the City shall rezone sufficient sites to accommodate the City's RHNA. To ensure sufficient residential capacity is maintained to accommodate</p>	H-14	Development Services Department and City Council	Annually monitor and report, 2013–2021	Although the City has not yet developed a formal project-by-project evaluation procedure, the City continues to monitor the housing sites inventory informally. The City approved one project, Sorrento Village 10, a 5.8 acre project located at the intersection of Sorrento Parkway and Ferrari Ranch Road. This site is located within the previously approved Aitken Ranch/Sorrento project. The site is currently zoned for High Density Residential

Implementation Measure	Policy	Responsibility	Timeframe	Status
<p>the RHNA need, the City will develop and implement a formal ongoing (project-by-project) evaluation procedure pursuant to Government Code Section 65863. Should an approval of development result in a reduction of capacity below the residential capacity needed to accommodate the remaining need for lower-income households, the City will identify and zone sufficient sites to accommodate the shortfall.</p> <p>Villages 1 and 7 represent important opportunities for higher density sites. As part of the inventory monitoring, the City will specifically review progress in annexing these areas annually. If within three years into the planning cycle annexations have not occurred, the City will address any shortfall in available sites that may result from delays in the annexation process within the requirement of GC 65583.2 (h & l).</p> <p>The City will report its progress to HCD on an annual basis in its annual reports, pursuant to Government Code Section 65400.</p>				<p>development which allows 75 to 116 dwellings and is was changed to Medium Density Residential and includes 39 single family homes. Action taken for this project includes: General Plan Amendment; Zoning Amendment; General Development Plan Amendment; Tentative Subdivision Map Approval; Specific Development Plan/Development Permit Approval; and, Development Agreement Amendment.</p> <p>The City did not rely on sites within Sorrento Village to meet its Regional Housing Needs Allocation (RHNA) and therefore still has capacity to meet its RHNA.</p>

RESOLUTION NO. 2017- 078

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LINCOLN APPROVING THE 2016 ANNUAL PROGRESS REPORT ON THE IMPLEMENTATION OF THE GENERAL PLAN

WHEREAS, the State of California requires non-charter cities and counties to have adopted General Plan to provide guidance and direction for development activities; and,

WHEREAS, the City of Lincoln's General Plan was adopted March 25, 2008; and,

WHEREAS, the Housing Element is one of seven mandatory elements of a General Plan required by the State of California; and,

WHEREAS, the Housing Element must be updated every eight years and reviewed for consistency with the State Department of Housing and Community Development; and,

WHEREAS, California Government Code section 65400 mandates that cities submit an Annual Progress Report on the status of the General Plan and its implementation to their legislative bodies, the Governor's Office of Planning and Research (OPR) and the Housing and Community Development (HCD); and,

WHEREAS, the Annual Progress Report is required to include: a) The state of the Plan and the progress of its implementation; b) the progress in meeting its share of regional housing needs and local efforts to remove governmental constraints to the maintenance, improvement and development of housing; and c) the degree to which the General Plan complies with the Guidelines established by OPR; and,

WHEREAS, the City has prepared its Annual Progress Report for the 2016 calendar year, attached hereto as EXHIBIT A, in accordance with the Guidelines adopted by OPR; and,

WHEREAS, the City's Annual Housing Element Progress Report to the State is included as Appendix A to the 2016 Annual Progress Report.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LINCOLN AS FOLLOWS:

Section 1. That the City of Lincoln has completed the Annual Progress Report as required by California Government Code section 65400 for the 2016 calendar year.

Section 2. That the Annual Progress Report for the 2016 calendar year provided herein as EXHIBIT A is found to be consistent with the suggested content by the State Guidelines and is hereby accepted.

Section 3. That the Community Development Director is hereby authorized and directed to do all of the following:

- a. Make all necessary and appropriate clerical, typographical, and formatting corrections to the approved Annual Progress Report prior to submittal; and

- b. Submit the Annual Progress Report for the 2016 calendar year to the Governor's Office of Planning and Research (OPR) and the Department of Housing and Community Development (HCD).

APPROVED AND ADOPTED by the City Council of the City of Lincoln at a regular meeting of said Council held on the 11th day of April, 2017, by the following vote:

AYES: COUNCILMEMBERS: Joiner, Karleskint, Hydrick, Nader, Gilbert

NOES: COUNCILMEMBERS: None

ABSENT: COUNCILMEMBERS: None



Peter Gilbert, Mayor

ATTEST:



Gwen Scanlon, City Clerk